

BTE, INC.
**SUBMITTING DEPOSIT
INFORMATION SHEET**

IF SENDING WIRE TRANSFER

Please contact us for wire transfer information

818 817-7540

or

audrey@biggtimeinc.com / sullivan@biggtimeinc.com

**Please have your bank include the following in the additional memo section of your outgoing wire transfer:
your name, date of show, & Artist's name**

***NOTE – YOU MUST ADD \$20.00 TO YOUR DEPOSIT AMOUNT TO COVER DOMESTIC WIRE TRANSFER FEES
YOU MUST ADD \$30.00 TO YOUR DEPOSIT AMOUNT TO COVER INTERNATIONAL WIRE TRANSFER FEES**

IF MAILING IN DEPOSIT

**Unless otherwise agreed to in writing payment to be made via cashier's or certified check, money orders
only, no corporate or personal checks!**

Make Payable to ***Bigg Time Entertainment, Inc. A (not BTE, Inc.)***

Please include - **your name, date of show, & Artist's name** on the check memo or in the envelope.

Mail using only a TRACEBLE form or mailing i.e. Fed Ex, UPS, USPS Priority Express.

Bigg Time Entertainment, Inc.
14320 Ventura Boulevard, Suite 457
Sherman Oaks, CA 91423

PAYPAL

Send to sullivan@biggtimeinc.com

***NOTE – YOU MUST SEND AS... “SEND AS A FRIEND” OR ADD 5% TO THE AMOUNT YOU ARE
SENDING TO COVER PAYPAL FEES & ADMINISTRATIVE HANDLEING.**

Example - If you are sending \$1,000 you will need to send a total of \$1,050

If you have any questions regarding your show deposit please do not hesitate to contact us.

**818 817-7540 OFFICE / 818 267-5688 FAX
[AUDREY@BIGGTIMEINC.COM](mailto:audrey@biggtimeinc.com) OR [SULLIVAN@BIGGTIMEINC.COM](mailto:sullivan@biggtimeinc.com)
[WWW.BIGGTIMEINC.COM](http://www.biggtimeinc.com)**